

STUDY PLAN in Bachelor's degree:**Study program: Economics and Management****Study course: Management of Social Services**

1st ACADEMIC YEAR	
Subjects / Optional subjects	Credits
S1 Management	6
S2 Theory and Methods of Social Work	6
S3 Basic Psychology and Sociology	5
S4 English I./ German I.	6
S5 Economics Theories	12
S6 Basic Information Technology	8
S7 Internship	4
S8 Selected Law Fields-basics	7
S9 Basic Accounting	3
S10 Propaedeutics of Sociology	3

2nd ACADEMIC YEAR	
Subjects / Optional subjects	Credits
S11 Social Politics	4
S12 Marketing	2
S13 Applied Sociology	3
S14 Financial Accounting	6
S15 Corporate Economics	6
S16 English II./German II.	6
S17 Term project	4
S18 Internship	8
S19 Social Law-basics	4
S20 Financial Law and Taxes	6
S21 Methods and Techniques of Social Research	5
S22 Basic Public Finance	3
OS1 Risk Groups and Risk Behavior	3
OS2 Health and Illness	3
OS3 Minority Group issues	3

3rd ACADEMIC YEAR	
Subjects / Optional subjects	Credits
S23 Social Services Management	6
S24 Economics of Social Security and Services	5
S25 EU Economics	4

S26 Communication Practise and Presentation Skills	3
S27 Accounting for Non-profit Organizations	2
S28 Project Work Management	4
S29 Supervised Internship	10
S30 Final Year Seminar (for Bachelor's students)	8
S31 Finance Management, Accounting Systems	6
S32 Administrative Law	5
OS4 Crisis Intervention and its Use toward Selected Risk Groups	3
OS5 Presentation Techniques, Databases	3
OS6 Psychohygiene in the Helping Professions	3
OS7 Introduction to Quality Management	4
OS8 Basic Environmental Law	4
OS9 Basic Criminal Law	4
Number of credits needed to end of the 3rd academic year	180